



Terms and Conditions

Fees, deposits and refunds

1. Before attending a class, students must be enrolled through our Dancebiz online booking system
2. A fee is charged for each class students are enrolled in.
3. Students are expected to attend all classes, and payment will be required at the time of booking
4. Fees will only be pro rata when a student starts during a term.
5. A pro-forma invoice for students who enrol during the year will be issued to enable payment immediately.
6. Refunds will not be given for non-attendance and will only be provided in exceptional circumstances.
7. Cancellation policy: if you find after your first 2 sessions that it's not for you, we will give offer you a full refund for the remainder of the term.

Payment

8. Invoices must be settled prior to the start of each term
9. Payment can be made by bank transfer (details on invoices) or through our online payment system.

Register, attendance and absence

10. A register for each class is maintained by the teacher and records student attendance for the purposes of health and safety, security and contact tracing. These records may also be used for the purpose of assessing student's entry for RAD examinations.

Late payment

11. The payer will receive both verbal and written notice if for any reason payment has not been received in accordance with these terms and conditions.

Right to attend, change classes, withdrawal and termination of attendance

12. If an invoice has not been paid at the start of term or upon enrolment, the student will not be admitted to any classes until the invoice has been paid in full.
13. Wicklow School of Dance reserves the right at any time during the term to ask students to leave a class if any fees are overdue.
14. If a student wishes to change class or to start an additional class, the parent/guardian must give their consent in writing to the Principal so that they can be invoiced for the additional or new class.

Discounts

15. There are discounted rates for students who attend more than one class per week

Code of conduct

16. Code of Conduct is available to view on our website. Failure to observe the Code of Conduct may result in students being asked to leave. Wicklow School of Dance reserves the right to refuse

any student prior to or after enrolment. No refund will be given if the Code of Conduct has been invoked.

Content

17. Wicklow School of Dance reserves the right to alter the advertised programme and faculty with reasonable notice. The information in this and any other printed or electronic brochure/notice was correct at the time of printing or publication on-line.

Data protection

18. Wicklow School of Dance holds information about our students, parents and guardians to enable us to carry out our business as a dance training organisation. Wicklow School of Dance complies with the General Data Protection Regulations (GDPR.)

Covid-19 Protocol

19. Please refer and adhere to our Covid-19 policies

Changes to the terms and conditions

20. Wicklow School of Dance reserves the right to change these terms and conditions at any time providing one term's notice is given to students.

Agreement to the terms and conditions

21. Parents and guardians of students attending classes are required to sign their acceptance of the terms and conditions for each student related to or their responsibility by signing the confirmation upon enrolment. Wicklow School of Dance accepts electronic signatures as if signed in the original.